



ALL NEPAL FOOTBALL ASSOCIATION
ANFA Complex, Satdobato, Lalitpur, Nepal

REQUEST FOR PROPOSAL (RFP)

for

**The Yearly School Admission and Tuition for ANFA
Academy Players (Boys)**

Issued on: 11th June, 2026

Issued to: Schools and Educational Institute

Invitation for Bids No.: ANFA/RFP/SCH25/082-83





Request For Proposal (RFP)

ALL NEPAL FOOTBALL ASSOCIATION

ANFA Complex, Satdobato, Lalitpur, Nepal

Date of publication: 11th June, 2026

Invitation for Bids No: **ANFA/RFP/SCH25/082-083**

1. The All-Nepal Football Association (ANFA) invites bids/proposals from eligible bidders for the **Yearly School Admission and Tuition For ANFA Academy Players (Boys)**.
2. Eligible Bidders may obtain further information and inspect the bidding documents at the office of All Nepal Football Association (ANFA), Satdobato, Lalitpur Ph. no. 01-5201060 Email: procurement@the-anfa.com through www.the-anfa.com [more>downloads>general>RFP 25 (School for Academy Boys)].
3. Bidder who chooses to submit their bid should deposit the cost of bidding document of NRs. 1000.00 in the following Rajaswa (revenue) account as specified below:

Information to deposit the cost of bidding document in Bank:

Name of the Bank: Nepal Investment Mega Bank Limited, Durbar marg

Name of the Office: All Nepal Football Association

Office Account No.: 00101010031354

4. Bids must be submitted to the office All Nepal Football Association (ANFA), Satdobato, Lalitpur by hand/courier on or before **12.00 PM on 15th June, 2026**. Bids received after this deadline will be rejected.
5. The bids will be opened in the presence of Bidders' representatives who choose to attend at **14.00 PM on 15th June, 2026** at the office of **All Nepal Football Association (ANFA)**, Satdobato, Lalitpur.
6. ANFA reserves the right for proposal/bid selection or rejection without assigning any reason whatsoever.



Request For Proposal (RFP) – Document ALL NEPAL FOOTBALL ASSOCIATION

ANFA Complex, Satdobato, Lalitpur, Nepal

Date of publication: 11th June, 2026

Invitation for Bids No: **ANFA/RFP/SCH25/082-083**

Request for Proposal (RFP) for Yearly School Admission and Tuition For ANFA Academy Players (Boys).

Name of School	
Location	
RFP launch Date	11 th June, 2026
Deadline for Submission	15 th June, 2026 (12:00 PM)
RFP Submitted to	All Nepal Football Association (ANFA) Satdobato, Lalitpur, Nepal email: procurement@the-anfa.com [for enquiry] Tel :01-5202319 Web: the-anfa.com [Must submit a sealed proposal]

1. Introduction

The All Nepal Football Association (ANFA) seeks a qualified, registered educational institution to provide comprehensive academic education for twenty (20) elite youth football players selected for the ANFA Academy. The contract will cover one full academic year, distributed as follows:

This engagement will cover **one academic year of schooling for the players who will be staying at ANFA Hostel/ANFA Academy located at Satdobato, Lalitpur**. ANFA aims to establish a **strategic partnership** with a school that can offer **high-quality services, competitive pricing, reliable availability, and flexibility** to accommodate the dynamic nature of our operational needs.

Recognizing that academic development is a non-negotiable pillar of youth athlete development, ANFA invites sealed proposals from qualified, highly reputed, and registered institutional secondary schools in the Kathmandu Valley to provide high-quality educational services for twenty (20) selected residential academy players joining Class 9 (2 players), Class 10 (10 players) and Class 11 (8 players) for the upcoming academic session

Bidding will be conducted through competitive procurement procedures consistent with institutional best practices. Interested institutions must demonstrate exceptional academic outcomes, strong structural flexibility to support high-performance elite athletes who face intensive training regimes and regular sports travel, and full compliance with national statutory frameworks.



2. Scope of Work and Financial Proposal

The scope of services includes, but is not limited to following:

SN	Particulars	Quantity	Unit	Rate	Amount
1	Yearly School Admission and Tuition Cost for Class 9	2	pax		
2	Yearly School Admission and Tuition Cost for Class 10	10	pax		
3	Yearly School Admission and Tuition Cost for Class 11	8	pax		
Total Net Amount					
Total Net Amount in Words:					
Minimum Requirements					
1	Important: Schools Must Provide all necessary school uniform and dress as well as stationery items for the students admitted in the school at no additional cost. Additional light lunch during the day must be provided to the student by the school.				
2	Proximity Limit: Schools must be within 45 minutes distance from ANFA Complex, Satdobato, Lalitpur. Daily Transportation to and from school would be carried out by ANFA.				
3	Must Guarantee eligibility, admission registration and regular classes for all students as per National Examination Board (NEB) at no additional cost.				
4	Must Ensure all relevant examination (internal and/or board) examination participation at no additional cost.				
5	Must ensure national curriculum alignment, SEE readiness, remedial support classes, health, safety and security measures and Child Protection Declaration. Must have first aid medical room and CCTV Camera Surveillance systems as well.				
6	Ensure Inhouse Infrastructural Support: School must have a minimum 7-a-side football pitch for the students use.				
7	School must provide accidental insurance up to NPR 1 Lakh for each student.				

Important Notes:

- Prices should be in Nepalese Rupees.
- Cost should be inclusive of all applicable taxes.
- Quantity presented above is indicative, and ANFA reserves the right for any deviation from quantity and duration of stay. Such a deviation be based on actual training camp procedures and selection procedure.
- Payment Term: Must be submitted by the bidder.



3. Technical Proposal Requirements and Evaluation Criteria

Bidders must submit verified, legally binding evidence of the following administrative criteria. Failure to provide any of these documents will result in immediate disqualification of the bid at the opening stage without undergoing technical evaluation:

- **Institutional Registration:** Up-to-date, Valid School Registration Certificate issued by the Ministry of Education, Science and Technology (MoEST), Center for Education and Human Resource Development (CEHRD), or the relevant Local Government Ward/Municipality Education Department.
- **Tax Registration:** Valid Permanent Account Number (PAN) and/or Value Added Tax (VAT) Registration Certificate.
- **Tax Clearance:** Valid Latest Tax Clearance Certificate or certified proof of extension for the immediate past fiscal year (FY 2081/82 BS).
- **Academic Affiliation:** Formal, verified documentation proving active institutional affiliation with the National Examination Board (NEB) of Nepal for conducting Secondary Education Examination (SEE) coursework.
- **Power of Attorney:** A written, signed Statement/Letter of Authorization empowering the designated signatory to legally sign, bind, and execute contract actions on behalf of the institution.
- **School brochure:** A detailed brochure of the school if available.
- **Must Fulfil: Annex-I - Service Provider's Self-Certification of Eligibility**

4. Other Terms and Conditions

- School must be situated in a suitable place as determined by ANFA considering the accessibility to practice Stadium, Match Stadium and tournament location within Kathmandu Valley. ANFA has the right to evaluate the proposal depending on the location of the service provider.
- All Minimum Requirement criteria must be ensured by the service provider at no additional cost to ANFA. All other academic costs not otherwise reflected in this RFP document must be borne by the bidder.
- The selected school will be required to enter into a formal agreement with ANFA.
- All costs associated with the preparation and submission of the proposal will be borne by the bidder.
- ANFA reserves the right to ask for the schooling facilities to be changed or shifted to another school, if ANFA decides that the service being provided does not fulfill the requirements as mentioned in this RFP.
- All Nepal Football Association (ANFA) reserves the right to reject any or all proposals without assigning any reasons whatsoever.

5. Declaration

I, the undersigned, declares that the company is eligible as per attached criteria under supplier self-certification of eligibility (Annex-I) to supply goods and/or services to All Nepal Football Association and that all the above statements are accurate and factual.

Name of Authorized Person: _____

Role in the Institute: _____

Contact Number: _____

Name of Academic Institute/School: _____

Address: _____

Phone Number: _____

Primary Email ID: _____

Signature of Authorized Person: _____

Company Seal/Stamp _____

(All Offers, inclusive of supporting documents, including legal documents, must be submitted.)

We hereby agree with all the terms and conditions attached here with.

6. Submission Details

All interested bidders must ensure that their offer is complete and meets ANFA's requirements. Failure to comply may lead to the offer being rejected. Therefore, please ensure that you have read this document carefully and answer fully all questions asked. Bidders must provide their financial and technical proposals as indicated in this document and sign/stamp each page of this document.

Deadline for Submission: 15th June, 2026 (12:00 PM)

Submission Method: Hand Submission or Through Courier

Submission Location: ANFA Complex, Satdobato, Lalitpur, Nepal (at ANFA Office)

All Bidders must seal their bids in accordance with the provisions of this RFP and submit the sealed envelope with the name of the School/Educational Institute and the reference bid number within the valid submission period.

If you have any queries in relation to your submission, or to any requirement of this request for proposal, please contact us at the address provided on the initial pages of this RFP Document.



Annex-I - Service Provider's Self-Certification of Eligibility

The Company hereby certifies that:

1. They are not debarred, suspended, or otherwise precluded from participating in major competitive bid opportunities.
2. They are not bankrupt or are being wound up, are having their affairs administered by the courts, have entered into arrangements with creditors, have suspended business activities, are the subject of proceedings concerning those matters, or are in any analogous situation arising from a similar procedure provided for in national legislation or regulations.
3. They have not been convicted of an offense concerning their professional conduct.
4. They have not been guilty of grave professional misconduct proven by any means that the contracting authority can justify or been declared to be in serious breach of contract for failure to comply with their contractual obligations towards any contracts awarded in the normal course of business.
5. They have fulfilled obligations related to the payment of social security contributions or the payment of taxes in accordance with the legal provisions of the country in which they are established in.
6. They have not been the subject of a judgment for fraud, corruption, involvement in a criminal organization or any other illegal activity.
7. They maintain high ethical and social operating standards, including:
 - Working conditions and social rights: Avoidance of Child Labor, bondage, or forced labour; assurance of safe and reasonable working conditions; freedom of association; freedom from exploitation, abuse, and discrimination; protection of basic social rights of its employees and All Nepal Football Association beneficiaries.
 - Environmental aspects: Provision of goods and services with the least negative impact on the environment.
 - Humanitarian neutrality: Endeavouring to ensure that activities do not render civilians more vulnerable to attack or bring unintended advantage to any military actors or other combatants.
 - Transport and cargo: Not engaged in the illegal manufacture, supply, or transportation of weapons; not engaged in smuggling of drugs or people.
 - Commitment to maintaining a safe, secure, and nurturing environment for all students; zero tolerance for any form of physical, emotional, or sexual abuse, neglect, exploitation, or bullying; rigorous vetting and background checks for all staff, volunteers, and external partners; and the enforcement of clear, accessible, and confidential reporting and intervention mechanisms to ensure the ultimate well-being and development of every learner.
8. Company warrants that, to the best of its knowledge, no All Nepal Football Association (ANFA) employee, officer, consultant, committee members, or any other party related to All Nepal Football Association has a financial interest in the Company's business activities, nor is any All Nepal Football Association (ANFA) employee, officer, consultant, committee members or any other party related to All Nepal Football Association (ANFA) has any ownership of the company. Discovery of an undisclosed Conflict of Interest situation will result in immediate revocation of the Company's Authorized Vendor Registration status and disqualification of Company from participation in future procurement activities.
9. Supplier hereby confirms it does not engage in theft, corrupt practices, collusion, nepotism, bribery, or trade in illicit substances.
10. The company agrees to keep all information received from the All-Nepal Football Association (ANFA) during the procurement process confidential. Such information shall not be disclosed, shared, or used for any purpose other than participation in the procurement, without ANFA's prior written consent. This obligation remains in effect even after the procurement process ends.
11. Company hereby confirms that the organization is not conducting business with All Nepal Football Association under other names or alias's that have not been disclosed to All Nepal Football Association.

School Name: _____

Name of Authorized Person: _____

Signature and Stamp: _____

